



HAMPSHIRE AND THE ISLANDS HISTORIC CHURCHES TRUST

Registered Charity No: 1181370

GRANT APPLICATION FORM

<p>BEFORE COMPLETING THIS FORM please read the accompanying document 'Conditions and Notes for Grant Applications'</p>	<p>Application No: (office use only)</p> <p>Application received: (office use only)</p>
<p>Name & Address of Church or Chapel</p>	<p>Listed Building Grade (e.g. I, II or II*):.....</p> <p>Denomination:.....</p> <p>Diocese, if applicable:.....</p> <p>DAC Approval or equivalent received for this application?..... Yes <input type="checkbox"/> / No <input type="checkbox"/></p> <p>If 'No' please explain:...</p>
<p>Applicant's Name & Address</p>	<p>Position Held:</p> <p>Telephone (home):...</p> <p>Telephone (work):...</p> <p>Mobile:...</p> <p>Email:...</p>
<p>Architect or Surveyor's Name & Address (who will be overseeing proposed works)</p>	<p>Telephone:...</p> <p>Email:...</p>
<p>Contractor's Name & Address:</p>	<p>Telephone:...</p> <p>Email:...</p>
<p>Conservator (if applicable):</p>	<p>Telephone:...</p> <p>Email:...</p>

BRIEF HISTORY OF CHURCH OR CHAPEL

What is the average number of adults (16+) attending a main weekly service or equivalent?	
How many people are served by the building? (approx local parish/population size)	
How many services are held per month, on average?	

REPAIRS AND OTHER WORK COMPLETED IN THE LAST 5 YEARS / AND ONGOING WORK

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IS OTHER WORK PROPOSED IN THE NEXT 5 YEARS ?.....YES / NO
 If YES please give details

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GRANTS ALREADY APPLIED FOR UNDER THIS CURRENT APPLICATION:		GRANTS OFFERED: (Amount and Date offered)	
English Heritage Joint Scheme	£	£	Date:
County Council	£	£	Date:
Local Authority	£	£	Date:
Other Grants (<i>please specify</i>):	£	£	Date:
Other Funds Available	£	£	Date:
TOTAL	£	£	

WHAT WORKS ARE YOU APPLYING FOR UNDER THIS GRANT ?

Please describe fully the works under consideration.

COSTING OF PROPOSED GRANT WORKS:

Estimated cost of works	£
Contingencies	£
Fees	£
VAT @.....%	£
TOTAL	£



HIHCT gratefully acknowledges the generous support of **Hampshire County Council**.

Does your church raise money for the HIHCT Annual RIDE & STRIDE fundraiser?

YES / **NO**

If 'YES' how much did your church raise last year?

£ _____

Is your church a member of HIHCT?

YES / **NO**

If YES please provide membership number (if known)

Please see the Trust's Terms and Conditions, specifically item 4

Please see the HIHCT website for further details of grant applications and Trust membership – www.hihct.org.uk

ACTION

A list of items which MUST be submitted with this Application is given on the next page

- Please tick this box to permit the Trust to use any photographs, whether paper, electronic or on a CD/DVD, on our website, in our Annual Report or at our AGM presentation.

- Please tick this box to confirm you have read and accept the Trust's Terms and Conditions.

Signature:.....

Date.....

HIHCT GRANT APPLICATION

CHECKLIST

The following documents must be submitted with your grant application if it is to be considered by the Committee.

PLEASE NOTE:

1. Documents may be submitted electronically as email attachments.
2. Hard copy documents may be submitted but are not required if already submitted electronically and receipt confirmed. **Hard copies of items submitted are non-returnable.**

- GRANT APPLICATION FORM – completed and signed (if submitting a completed Word document, the signature page should be submitted as a PDF or posted).
- CURRENT QUINQUENNIAL INSPECTION REPORT or Full Condition Survey of the building
- INCOME & EXPENDITURE SUMMARY and BALANCE SHEET from last audited accounts
- PRICED SPECIFICATION from the architect or builder
- PHOTOGRAPHS OF THE CHURCH OR CHAPEL – 2 or more; one showing the interior and one showing the exterior in its entirety. Additional photographs showing areas where work is required would be helpful.
- INTERIOR LAYOUT PLAN
- SITE PLAN
- DRAWINGS OF PROPOSED WORKS (if available. If not available, please explain)
- THIS CHECKLIST – to assist HIHCT when cross-checking documents received.

Please submit the above items to:

Lady Walker (Rosemary)
Hon Secretary (Grants) HIHCT
45 Nuns Road
Winchester
SO23 7EF

Telephone: 01962 622274 Email: grants@hihct.org.uk