

HAMPSHIRE AND THE ISLANDS HISTORIC CHURCHES TRUST

Registered Charity No: 1181370

GRANT APPLICATION FORM

BEFORE COMPLETING THIS FORM please read the accompanying document 'Conditions and Notes for Grant Applications'	Application No: (office use only) Application received: (office use only)
Name & Address of Church or Chapel	Listed Building Grade (e.g. I, II or II*): Denomination:
	Diocese, if applicable:
	DAC Approval or equivalent received for this application?Yes / No
	If 'No' please explain:
Applicant's Name & Address	Position Held:
	Telephone (home):
	Telephone (work):
	Mobile:
	Email:
Architect or Surveyor's Name & Address	Telephone:
(who will be overseeing proposed works)	Email:
Contractor's Name & Address:	Telephone:
	Email:
Conservator (if applicable):	Telephone:
	Email:

BRIEF HISTORY OF CHURCH OR CHAPEL	
What is the average number of adults (16+) attending a main weekly service or equivalent?	1
How many people are served by the building? (approx local parish/population size)	
How many services are held per month, on average?	
REPAIRS AND OTHER WORK COMPLETED IN THE LAST 5 YEARS / AND ONGOING W	ORK
IS OTHER WORK PROPOSED IN THE NEXT 5 YEARS?	YES / NO

WHAT WORKS ARE YOU APPLYING FOR UNDER THIS GRANT? Please describe fully the works under consideration.					
		-			
COSTING OF PROPOSED GRA	NT WORKS:				
Estimated cost		£			
Contingencies					
Fees	£				
VAI @%	VAT @% £ TOTAL £				
	IOIAL	L			
GRANTS ALREADY APPLIED FOR UNDER THIS		;	GRANTS OFFERED:		
CURRENT APPLICATION:			(Amount and I	Date offered)	
PCC and Other Funds Available			£		
English Heritage Joint Scheme	£		£	Date:	
Local Council / Authority	£		£	Date:	
Other Grants (please specify):					
(p. 300 cp 5)	£		£	Date:	
TOTAL	£		£		
IJIAL	~		_ ~		
ESTIMATED SHORTFALL	£				
	46.5 1111107 4	·	DIDE & OTDICE	formalis = 0	VEC / NO
Does your church raise money for the HIHCT Annual RIDE & STRIDE fundraiser? YES / NO					
If 'YES' how much did your church raise last year?					
Is your church a member of HIHCT? If yes please provide membership number if known YES / NO					
Please see the Trust's Terms and Conditions, specifically item 4					

Please see the HIHCT website for further details of grant applications and Trust membership - www.hihct.org.uk

ACTION

A lis	of items which MUST be submitted with this Application is given on the next page
	Please tick this box to permit the Trust to use any photographs, whether paper, electronic or on a CD/DVD, on our website, in our Annual Report or at our AGM presentation.
	Please tick this box to confirm you have read and accept the Trust's Terms and Conditions.
Signatu	re:Date

HIHCT GRANT APPLICATION

CHECKLIST

The following documents must be submitted with your grant application if it is to be considered by the Committee.

PLEASE NOTE:

- 1. Documents should be submitted electronically as email attachments. Documents that are too large to be sent by email may be put into Dropbox (or similar) and the link emailed.
- 2. Hard copy documents are not required but may be submitted if electronic documents are not available. (Note Hard copies are non-returnable)

GRANT APPLICATION FORM – completed and <u>signed</u> (if submitting a completed Word document, the signature page should be submitted as a PDF).
CURRENT QUINQUENNIAL INSPECTION REPORT or Full Condition Survey of the building
INCOME & EXPENDITURE SUMMARY and BALANCE SHEET from last audited accounts
PRICED SPECIFICATION from the architect or builder
PHOTOGRAPHS OF THE CHURCH OR CHAPEL – 2 or more; one showing the interior and one showing the exterior in its entirety. Additional photographs showing areas where work is required would be helpful.
INTERIOR LAYOUT PLAN
SITE PLAN
DRAWINGS OF PROPOSED WORKS (if available. If not available, please explain)
THIS CHECKLIST – to assist HIHCT when cross-checking documents received.

Please submit the above items to grantshihct@outlook.com

Contact information Lady Walker (Rosemary) Hon Secretary (Grants) HIHCT 45 Nuns Road Winchester

SO23 7EF Telephone: 01962 622274